

**18 NCAC 07J .1020 ENTRY TO DEPARTMENT DATABASE**

A depository shall update the Department's database at the conclusion of each notarial session with the following information:

- (1) the session identifier;
- (2) the date and time that:
  - (a) the session began; and
  - (b) the session ended;
- (3) whether a session record was created;
- (4) the IP address of the device used by the notary in the notarial transaction;
- (5) whether the electronic notarial act was:
  - (a) an electronic notarial act; or
  - (b) a remote electronic notarial act:
    - (i) pursuant to G.S. 10B-134.9(d) for which no electronic journal entry is made; or
    - (ii) other remote electronic notarial act pursuant to Article 4A of Chapter 10B of the General Statutes;
- (6) the principal names as they appear on the credentials presented for credential analysis; and
- (7) the count of notarial acts performed during the session as described in Rule .1017(3) of this Subchapter.

*History Note:* Authority G.S. 10B-4; 10B-106; 10B-125(b); 10B-126; 10B-134.15; 10B-134.17; 10B-134.19; 10B-134.21; 10B-134.23;  
Eff. July 1, 2025.